



Ministry of Civil Service and Administrative Reforms

03 May 2016

Ministry of Civil Service and Administrative Reforms

Circular Letter No. 20 of 2016

E/235/18/01 V 19

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c of Ministries/Departments

Island Chief Executive, Rodrigues Regional Assembly

Revised Uniform Allowance for period January to December 2016

Please refer to this Ministry's Circular Letter No. 43 of 2015, regarding payment of uniform allowance (excluding cardigan) to eligible officers for period January to December 2016 pending the publication of the 2016 PRB Report.

2. The PRB has, at paragraph 18.13.10 of its 2016 Report, recommended the revised cash allowance (excluding cardigan) to be paid to officers eligible for uniforms for period January to December 2016 as shown in the table below:

Uniform Allowances - effective from 01 January 2016	
Category	Allowance excluding Cardigan
I	4280
II	4010
III	3890

3. Consequently, there is the need for an adjustment to be made to the quantum of uniform allowance (excluding cardigan) paid to eligible officers with effect from 01 January 2016 as shown in the following table:

Additional Uniform Allowances - effective from 01 January 2016	
Category	Additional Allowance excluding Cardigan
I	280
II	260
III	255

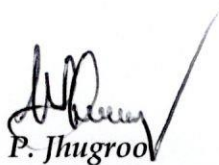
4. The PRB has also stated at paragraph 18.13.15 of its 2016 Report that the process of going through the Standing Committee on Uniforms for approval is time consuming and officers are not being issued protective items/equipment on time. The PRB has therefore recommended at paragraph 18.13.17 of its Report as follows:-

- (i) the Ministry of Civil Service and Administrative Reforms (MCSAR), in consultation with the relevant Ministries/Departments/ Organisations should, on the advice tendered by officers of the Safety and Health Unit, decide on the provision of boots and new/additional items of protective clothing/equipment to eligible officers/new grades.
- (ii) cases which cannot be resolved at the level of the MCSAR should be dealt with by the Standing Committee.

5. It is to be pointed out that, as provided in this Ministry Circular Letter No. 31 of 2014, officers concerned, whether appointed on a probationary or on a temporary/casual basis, would have to serve six months before being entitled to uniform allowance.

6. Supervising Officers are kindly requested to take appropriate action for the implementation of the above recommendations and to ensure that all officers concerned wear uniforms and protective clothing/equipment in the performance of their duties.

7. Supervising Officers are also requested to bring the contents of this Circular Letter to the attention of all Heads of Parastatal and Statutory Bodies falling under the aegis of their respective Ministries/Departments for necessary action.


P. Jhugroo
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service