



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

13 February 2014

Ministry of Civil Service and Administrative Reforms
Circular Note No. 5 of 2014
E/18/24/01 TF1

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

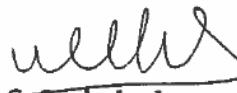
To: Supervising Officers i/c Ministries/Departments

Quantum of Allowance
Actingship to Accounting/Responsible Officer position for less than seven days

The Errors, Omission and Anomalies Committee has at paragraph 18.10.13(iv) of its 2013 Report recommended that:-

"where an officer is acting in an Accounting/Responsible officer position for a period of less than seven days, he should be paid an appropriate allowance to be determined by the High Powered Committee".

2. The High Powered Committee has, at its meeting held on 09 December 2013, approved that the quantum of allowance to be paid to officers acting in an Accounting/Responsible Officer position for a period of less than seven(7) days should be equivalent to 80% of the normal acting/responsibility allowance payable to them for the period in the normal circumstances.
3. Ministries/Departments are advised to stand guided by the above and comply accordingly.


S. Seebaluck
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service