



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

Ministry of Civil Service and Administrative Reforms
Circular Letter No.78 of 2014
E/97/2/02 V6

03 December 2014

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

International Master of Public Administration (IMPA 2015)-China

The Embassy of the People's Republic of China is inviting nominations of Government officials (at least Division Head and above) from developing countries to follow the Master Degree Scholarship Programme to be held at the Tsinghua University in China. The prospective candidates should be under 45 years of age and possess

- No less than 5-year working experience; and
- High proficiency in English

2. All costs of participation will be borne by the Chinese Authorities. Details of the programmes and admission requirements materials are attached.

3. Interested candidates should submit the following documents:

- (i) Survey form and Undertaking forms, herewith, **in triplicate**.
- (ii) Application Form for Admission to Graduate program of Tsinghua University in **four copies** (to be completed online, printed and submitted with passport size photo).
- (iii) Chinese Government Scholarship Application Form in **four copies** (to be completed online, printed and submitted with passport size photo attached).
- (iv) Foreigner Physical Examination Form, herewith (**four sets**).
- (v) Two recent passport size photos.

(vi) Notarized photocopy of degree certificate and academic transcript (four sets).

(vii) Photocopy of passport (four sets).

(viii) Two letters of recommendation and personal statement (four sets)

4. Applications should be made and submitted online at <http://js.tsinghua.edu.cn>. Printed application form together with all relevant documents should be sent to the Human Resource Development Division of this Ministry, 4th Floor, Atom House, Royal Street, Port Louis by **Monday 15 December 2014 at latest by noon.**

5. Heads of Ministries/Departments are kindly requested to indicate how the programme will be beneficial to (i) the Nominees and (ii) the Ministry/Department where they are serving.

6. The selected candidates will be required to enter into a bond in accordance with the provisions in force. After successful completion of the training course, the officer should actively contribute towards the implementation of government policies and achievement of organisational objectives. The nominee should also be prepared to impart the newly acquired knowledge and expertise to other officers.

7. This Circular Letter together with the relevant documents may also be downloaded from this Ministry's website <http://civilservice.govmu.org>. For any additional information, you may contact the Human Resource Development Division on Tel: 212-7856.

8. It would be appreciated if the contents of this Circular Letter could be brought to the attention of eligible officers serving in your Ministry/Department.


S. Seebaluck
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service

Enc/...

Qualification of Applicants:

1. Government officials from developing countries (at least Division Head and above);
2. No less than 5-year working experiences;
3. Under the age of 45;
4. High English proficiency.

Application Materials

1. The completed Foreigner's Application Form for Admission to Graduate Programs of Tsinghua University with 2-inch recent photo, signed by the applicant. (See Application Procedure Step 2).
2. Three recent photos of passport size. One photo should be pasted onto the application form.
3. A formal degree certificate of your Bachelor's Degree (notarized photocopy).
4. Academic transcript of your Bachelor's education (original or notarized photocopy).
5. Personal statement (in English).
6. Two letters of recommendation (original in English or in Chinese).
7. One photocopy of your passport (personal and ordinary passport).
8. Photocopies of English language proficiency test results (For non-native English speakers or applicants whose instruction media of tertiary education is not English, evidence of English proficiency must be demonstrated by a passing TOEFL or IELTS score. A GRE score is desirable but not required.)
9. Foreigner Physical Examination Form.
10. Chinese Government Scholarship Application Form.

The documents provided should be the original documents in Chinese or in English; otherwise notarized translations in Chinese or English are required.

None of the above application materials will be returned.

Only applicants recommended by the Embassy of the People's Republic of China will be considered and admitted.

Application Procedure

Step 1: Online Application

Complete On-line Application on the website of International Students Office, Tsinghua University (<http://is.tsinghua.edu.cn>). Print, sign and attach 2-inch photo on the Application Form produced by the system after the application status changes to "verified".

Submit the Form along with other application materials listed above to the Economic and Commercial Counsellor's Office of the Chinese Embassy in your own country.

Step 2: Recommendation

Acquire recommendation from your current organization to the Economic and Commercial Counsellor's Office, Embassy of the People's Republic of China in your own country and get approved.

Step 3: Scholarship Application

Complete Chinese Government Scholarship Online Application (<http://aihua.csc.edu.cn>). Print, sign and attach 2-inch photo on the Application Form produced by the system. Submit the Form along with other application materials listed above to the Economic and Commercial Counsellor's Office of the Chinese Embassy in your own country.

Please be noted that the agency number of Tsinghua University is 10003.

Important Dates

Events	<u>Deadline</u>
Deadline of Application Materials	December 17, 2014
Admission Notice and Visa Application Form (JW201) Issued	January 20, 2015
Registration	February, 2015
Semester I	February, 2015-June, 2015
Summer Program	July, 2015
Semester II	August, 2015-December, 2015
Return to Home Country	January, 2016

Note: Registration time is to be confirmed on the Admission Notice.

Scholarship / Tuition Fee

The admitted students will be financially supported by the Chinese Government. The scholarship will cover the following:

1. Tuition fee (paid by the Chinese government)
2. Monthly stipend of RMB 2,000
3. One-time relocation: RMB 1,500
4. Field Study (accommodation, transportation, travel insurance)

外国人体格检查表

FOREIGNER PHYSICAL EXAMINATION FORM

姓名 Name		性别 Sex	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	出生日期 Birthday		照片 (加盖检查单位印章) Photo (Stamped Official Stamp)	
现在通讯地址 Present mailing address							
国籍或地区 Nationality (or Area)		出生地 Birth place		血型 Blood type			
<p>过去是否患有下列疾病：(每项后面请回答“否”或“是”) Have you ever had any of the following diseases? (Each item must be answered “Yes” or “No”)</p>							
斑疹 伤寒	Typhus fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	菌 痢	Bacillary dysentery	<input type="checkbox"/> No <input type="checkbox"/> Yes		
小儿麻痹症	Poliomyelitis	<input type="checkbox"/> No <input type="checkbox"/> Yes	布氏杆菌病	Brucellosis	<input type="checkbox"/> No <input type="checkbox"/> Yes		
白 喉	Diphtheria	<input type="checkbox"/> No <input type="checkbox"/> Yes	病毒性肝炎	Viral hepatitis	<input type="checkbox"/> No <input type="checkbox"/> Yes		
猩 红 热	Scarlet fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	产褥期链球	Puerperal streptococcus infection			
回 归 热	Relapsing fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	菌 感 染		<input type="checkbox"/> No <input type="checkbox"/> Yes		
伤寒和付伤寒	Typhoid and paratyphoid fever				<input type="checkbox"/> No <input type="checkbox"/> Yes		
流行性脑脊髓膜炎	Epidemic cerebrospinal meningitis				<input type="checkbox"/> No <input type="checkbox"/> Yes		
<p>是否患有下列危及公共秩序和安全的病症：(每项后面请回答“否”或“是”) Do you have any of the following diseases or disorders endangering the public order and security? (Each item must be answered “Yes” or “No”)</p>							
毒物癮	Toxicomania.....					<input type="checkbox"/> No <input type="checkbox"/> Yes	
精神错乱	Mental confusion.....					<input type="checkbox"/> No <input type="checkbox"/> Yes	
精神病 Psychosis:	躁狂型	Manic psychosis.....				<input type="checkbox"/> No <input type="checkbox"/> Yes	
	妄想型	Paranoid psychosis.....				<input type="checkbox"/> No <input type="checkbox"/> Yes	
	幻觉型	Hallucinatory.....				<input type="checkbox"/> No <input type="checkbox"/> Yes	
身高 Height	厘米 CM	体重 Weight	公斤 Kg	血压 Blood pressure	毫米汞柱 mmHg		
发育情况 Development		营养情况 Nourishment		颈部 Neck			
视力 左 L _____ Vision 右 R _____	矫正视力 左 L _____ Corrected vision 右 R _____		眼 Eyes				
辨色力 Colour sense		皮肤 Skin		淋巴结 Lymph nodes			
耳 Ears		鼻 Nose		扁桃体 Tonsils			
心 Heart		肺 Lungs		腹部 Abdomen			

脊柱 Spine		四肢 Extremities		神经系统 Nervous system																	
其他所见 Other abnormal findings																					
胸部 X 线 检查结果 (附检查报告单) Chest X-ray exam (attached chest X-ray report)			心电图 ECC																		
化实验室检查 (包括艾滋病、 梅毒等血清学检查) Laboratory exam (attached test report of AIDS, Syphilis etc)																					
<p style="text-align: center;">未发现患有下列检疫传染病和危害公共健康的疾病: None of the following diseases of disorders found during the present examination.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">霍乱</td> <td style="width: 33%;">Cholera</td> <td style="width: 33%;">性病</td> <td style="width: 33%;">Venereal Disease</td> </tr> <tr> <td>黄热病</td> <td>Yellow fever</td> <td>肺结核</td> <td>Lung tuberculosis</td> </tr> <tr> <td>鼠疫</td> <td>Plague</td> <td>艾滋病</td> <td>AIDS</td> </tr> <tr> <td>麻风</td> <td>Leprosy</td> <td>精神病</td> <td>Psychosis</td> </tr> </table>						霍乱	Cholera	性病	Venereal Disease	黄热病	Yellow fever	肺结核	Lung tuberculosis	鼠疫	Plague	艾滋病	AIDS	麻风	Leprosy	精神病	Psychosis
霍乱	Cholera	性病	Venereal Disease																		
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麻风	Leprosy	精神病	Psychosis																		
意见 Suggestion		检查单位盖章 Official Stamp																			
医师签字 Signature of physician		日期 Date																			

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

SURVEY FORM

SECTION A – PARTICULARS OF CANDIDATE

- (i) Ministry/Agency submitting nomination
- (ii) Name of Candidate: Surname (Mr/Mrs/Miss)
Other Names
- (iii) Date of Birth:
- (iv) Age:
- (v) I.D No:
- (vi) Designation:
- (vii) Qualification:

SECTION B – COUSE DETAILS

- (i) Type of training: Course[] Seminar[] Workshop[] Symposium[] Conference[]
Study Tour [] Visit [] Other [] (to be specified) (Tick as appropriate)
- (ii) Title:
- (iii) Duration: Weeks
- (iv) Dates: From To:
- (v) Organisation/Training Institution
- (vi) Country:
- (vii) Financing Institution/Organisation

SECTION C – FELLOWSHIP DETAILS

- (i) Costs to be met by donor Country/Agency:
- (ii) Costs to be met by Government: Estimated costs:

SECTION D – OTHER TRAINING FOR WHICH THE CANDIDATE HAS BEEN NOMINATED

- (i) Type of training: Course[] Seminar[] Workshop[] Symposium[] Conference[]
Study Tour [] Visit [] Other [] (to be specified) (Tick as appropriate)
- (ii) Title:
- (iii) Duration: Weeks
- (iv) Dates: From To:
- (v) Organisation/Training Institution
- (vi) Country:
- (vii) Financing Institution/Organisation
- (viii) Status of Nomination: Materialised [] Under consideration [] Rejected [] Withdrawn []
(Tick as appropriate)

SECTION D – DETAILS OF PREVIOUS TRAINING FOLLOWED ABROAD BY OFFICER OVER THE LAST THREE YEARS

Type of Training	Title	Country	Financing Institution	Duration (Weeks)	Date	
					From	To

I certify that the information provided above is accurate.

.....

Date: Tel No.:

Candidate's Signature

Certified correct by reporting Officer *

Name:

.....

Designation:

Date

Tel No

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Undertaking by the Applicant / Nominee

I have taken cognizance of the terms and conditions of the Training Award.

If accepted for a training award, I **undertake** to -

- (i) carry out such instructions and abide by such conditions as may be stipulated by both the nominating and host Government and the sponsoring Government / agency / organisation in respect of the course of training;
- (ii) follow the full course of training / study and abide by the rules and regulations of the university / institution / establishment in which I undertake to study or gain training;
- (iii) refrain from engaging in political activities, or any form of employment for profit or gain;
- (iv) submit any progress report which may be required / prescribed by the university / institution / establishment / sponsor / host Government;
- (v) return to my home country promptly upon completion of the course of study / training; and
- (vi) pledge to observe the laws and regulations, and respect the local customs of the host country where the study / training course will be held.

I also fully understand that if I am granted a fellowship / training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government / sponsoring agency.

Signature of Applicant / Nominee :

Name in print :

Date :