

JDranj



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

MAURITIUS

07 July 2009

Ministry of Civil Service and Administrative Reforms

Circular Note No. 5 of 2009

E/70/129/02

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

Provision of Internet Facilities

The Pay Research Bureau has, at paragraphs 18.17.23 and 18.17.24 of its 2008 Report, recommended that internet facilities be provided to public officers who:

- (i) interact regularly from their residence with International Organisations;
- (ii) regularly carry out significant research from home for normal delivery or to meet deadlines; and
- (iii) access from home and outside office hours a server situated at the office or away from home.

2. The implementation of the foregoing recommendation of the PRB had been considered at the level of the High Powered Committee and it has been agreed that this facility should be granted to the category of officers listed at Appendix. The monthly allowance payable is Rs 500 with effect from 01 July 2009.

3. In determining the formula and the quantum, care has taken to ease off practical administrative difficulties and allow officers to continue availing of communication services from the Service Provider with whom they may already be subscribing.

4. As new cases occur, you are advised to seek the approval of this Ministry while giving full justification in respect of the case being presented.

5. It would be appreciated if the contents of this Circular could be brought to the attention of officers concerned and for arrangements to be made for payment of the internet facility allowance accordingly.

S.K. Pather
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service

LIST OF OFFICERS ENTITLED TO INTERNET FACILITIES -

Appendix

Officers of the Administrative Cadre

Secretary to Cabinet and Head of the Civil Service
Secretary for Home Affairs
Senior Chief Executive
Permanent Secretary
Secretary PSC
Secretary to the President
Principal Assistant Secretary

Ministry of Environment & National Development Unit

GRADE
Director
Deputy Director
Project Coordinator
Chief Regional Development Officer

Ministry of Youth & Sports

GRADE
Director of Sports

Ministry of Local Government, Rodrigues & Outer Islands

GRADE
Director, Solid Waste Management Division
Chief Fire Officer
Deputy Chief Fire Officer

Ministry of Civil Service and A. R.

GRADE
Director, Human Resource Management

Ministry of Housing and Lands

GRADE
Chief Technical Officer
Chief Surveyor
Deputy Chief Surveyor
Chief Town and Country Planning Officer
Deputy Chief Town and Country Planning Officer
Chief Housing Development Officer

Ministry Of Labour and Industrial Relations & Employment

GRADE
Director, Labour and Industrial Relations
Director, Occupational Safety and Health
Registrar of Associations
Director, Employment Services

National Assembly

GRADE
Clerk Of the National Assembly
Deputy Clerk

Attorney-General's Office, Ministry Of Justice & H. R.

GRADE
Solicitor General
Deputy Solicitor-General
Parliamentary Counsel
Assistant Solicitor General
Principal State Counsel
Chief Legal Secretary
Chief State Attorney
Principal State Attorney

Judiciary

GRADE
Chief Justice
Senior Puisne Judge
Puisne Judge
Director of Public Prosecutions
Judge in Bankruptcy & Master & Registrar
Deputy Master & Registrar & Judge in Bankruptcy
President (Industrial court)
President (Intermediate Court)

Vice President, Industrial Court
Vice President, Intermediate Court
Director Of Court Services
Magistrate, Intermediate Court
Secretary to the Chief Justice

National Audit Office

GRADE
Director Of Audit
Deputy Director Of Audit
Assistant Director Of Audit
Head, Examiners Of Accounts Cadre

Public Service Commission

GRADE
Secretary, Public Service Commission

Electoral Commissioner's Office

GRADE
Electoral Commissioner
Chief Electoral Officer

Ministry Of Industry, Science and Research

GRADE
Director Of Industry
Director Of Assay
Director Of Mauritas

Local Government Service Commission

GRADE
Secretary, Local Government Service Commission

Ministry Of Renewable Energy & Public Utilities

GRADE
Director, Technical Services
Deputy Director, Technical Services
Director , Energy Services Division
Deputy Director, Energy Services Division
Director, Water Resources Unit
Deputy Director , Water Resources Unit
Chief Radiation Protection Officer

Prime Ministers' Office

GRADE
Director General, Counter, Terrorism Centre
Data Protection Commissioner
National Security Adviser
National HIV/ AIDS Coordinator

GIS

GRADE
Director Information Services
Assistant Director Information Services

FORENSIC SCIENCE LABORATORY

GRADE
Director
Deputy Director

PAY RESEARCH BUREAU

GRADE
Director
Deputy Director
Principal Job Analyst

CIVIL STATUS DIVISION

GRADE
Registrar Of Civil Status

POLICE DEPARTMENT

GRADE
Commissioner Of Police
Commanding Officer
Director General, NSS
Deputy Commissioner of Police
Woman Deputy Commissioner Of Police
Assistant Commissioner Of Police
Deputy Director General; NSS
Woman Assistant Commissioner Of Police
Chief Police Medical Officer

PRINTING DIVISION

GRADE
Government Printer

METEOROLOGICAL SERVICES

GRADE
Director
Deputy Director

PRISONS DEPARTMENT

GRADE
Commissioner of Prisons
Deputy Commissioner of Prisons
Assistant Commissioner of Prisons

Ministry Of Finance & Economic Development

GRADE
Financial Secretary
Deputy Financial Secretary
Director Economic & Finance
Head Analyst
Director Financial Operations
Director Procurement & Supply
Director Internal control

MAURITIUS AUDIT BUREAU

GRADE
Director
Deputy Director
Assistant Director

PROCUREMENT POLICY OFFICE

GRADE
Director
Manager

COMPANIES DIVISION

GRADE
Registrar of Companies
Deputy Registrar Of Companies

REGISTRAR GENERAL

GRADE
Registrar General
Deputy Registrar General

TREASURY

GRADE
Accountant General
Deputy Accountant General

CENTRAL STATISTICS DIVISION

GRADE
Director of Statistics
Deputy Director of Statistics

VALUATION DEPARTMENT

GRADE
Director
Assistant Director

RODRIGUES

GRADE
Island Chief Executive
Departmental Head
Director of Finance
Health Director

MINISTRY HEALTH & QUALITY OF LIFE

GRADE
Director General, Health Services
Director (Health Services)
Director Non Communicable Diseases
Director Dental Services
Director Laboratory Services
Head Chemical Services
Regional Health Director
Consultant in Charge
Deputy Director Non Communicable Diseases & Health Promotion
Director Emergency Services
Head Occupational Unit

Regional Public Health Superintendent
Medical Superintendent
Specialist/Senior Specialist
Specialist (Dental Services)
Director, Pharmaceutical Services
Deputy Director , Pharmaceutical Services
Director Nursing
Chief Govt Analyst
Principal Hospital Physicist
Chief Chemical Scientist
Chief Sanitary Engineer

OMBUDSMAN

GRADE
Ombudsman

MINISTRY OF SOCIAL SECURITY, N.S & SCW & RI

GRADE
Director Medical Unit
Commissioner Social Security
Commissioner of Probation and After Care

MINISTRY OF FOREIGN AFFAIRS

GRADE
Controller, Industrial Property Office
Director Cooperation
Deputy Director Cooperation
Director, Trade Policy
Deputy Director, Trade Policy
DIPLOMATIC STAFF
Secretary for Foreign Affairs
Ambassador
High Commissioner
Permanent Representative
Minister Counsellor/Deputy High Commissioner
First Secretary

**MINISTRY OF TOURISM , LEISURE AND
EXTERNAL COMMUNICATIONS**

GRADE
Secretary for Tourism Development
Director of Civil Aviation
Deputy Director of Civil Aviation

MINISTRY OF AGRO INDUSTRY, F. P. & S. (Fisheries Division)

GRADE
Director of Fisheries
Principal Fisheries Officer
Chief Agricultural Officer
Deputy Chief Agricultural Officer
Principal Agricultural Officer
Principal Agricultural Officer (Veterinary)
Principal Agricultural Officer (Formerly PAO Engineering)
Conservator of Forests
Director (National Parks)
General Manager (Control Board)
Deputy General Manager (Control Board)

Ministry of Education, Culture & H.R

GRADE
Chief Technical Officer (Education)
Director -
Director, Quality Assurance
Assistant Director
Director, Human Resource Development
Principal Physical Education Organiser

CULTURE DIVISION

Director of Culture

Deputy Director of Culture

Director (National Archives)

MINISTRY OF PUBLIC INFRASTRUCTURE, L. T & S**PUBLIC INFRASTRUCTURE DIVISION**

Director (Civil Engineering)

Deputy Director (Civil Engineering)

Director (Mechanical Engineering)

Deputy Director (Mechanical Engineering)

Director (Quantity Surveying)

Deputy Director (Quantity Surveying)

Director (Architecture)

Deputy Director (Architecture)

LAND TRANSPORT & SHIPPING DIVISION

Director (Civil Engineering)

Director of Shipping

Secretary for Shipping Development

Deputy Director of Shipping

NATIONAL TRANSPORT AUTHORITY

Road Transport Commissioner

Deputy Road Transport Commissioner