

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Information Technology, Communication and Innovation
- Post:** Assistant Manager (CERT– MU)
- Salary:** Rs 44,800 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 77,950 (04 077 096) (Personal)
- Effective Date:** 20 February 2024
- Qualifications:** By appointment of the Assistant Manager of the Computer Emergency Response Team Mauritius (CERT-MU) on the former establishment of the National Computer Board (NCB) who has been redeployed to the Ministry of Information Technology, Communication and Innovation.
- Role and Responsibilities:** To assist in the formulation and implementation of policies and strategies in line with the goals and objectives of the Ministry of Information Technology, Communication and Innovation.
- Duties:**
1. To assist in –
    - (i) the organisation, operation and coordination of the CERT-MU's activities.
    - (ii) leading and managing the CERT-MU in formulation, planning and coordination of strategic and operational plans.
    - (iii) the organisation of national and international cyber drills.
    - (iv) the creation of innovative partnerships and organisation of workshops and training.
    - (v) organising national, regional and international capacity building programmes in cybersecurity and cybercrime.
    - (vi) the preparation, presentation and management of the CERT-MU budget.
  2. To coordinate and interact with the constituency, the CERT-MU team, external experts such as Computer Emergency Response Team Coordination Centre (CERT-CC) and other required stakeholders such as media, law enforcement, legal personnel to resolve information security incidents.

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CERTIFIED CORRECT

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B. D. Nundloll (Mrs)  
for Secretary for Public Service

20 February 2024

Date.....



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3. To manage and maintain CERT-MU website.
4. To develop technical security guidelines and electronic security newsletter for the CERT-MU constituency.
5. To coordinate and manage information security incidents.
6. To provide training on the implementation of Information Security Management System.
7. To represent the CERT-MU during conferences at international fora, meetings and workshops in the areas of cybersecurity.
8. To plan and coordinate the preparation of a variety of management reports, project reports, articles and inputs for speeches.
9. To engage with other relevant regional and international organisations with the objective of creating synergies, leveraging resources and expanding outreach to a wider audience and promote the CERT-MU's activities.
10. To coordinate the formulation of government policies and legislation related to cybersecurity and cybercrime.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Manager (CERT-MU) in the roles ascribed to him.



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*B. D. Nundloll*

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**B. D. Nundloll (Mrs)**  
*for Secretary for Public Service*

**20 February 2024**

Date.....