

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Energy and Public Utilities

**Post:** Director General (Public Utilities)

**Salary:** Rs 111,000 (26 00 98)

**Effective Date:** 24 October 2013

**Qualifications:** A. By selection from among officers –  
(i) in the grades of Director, Technical Services (Public Utilities),  
Director, Energy Efficiency and Director of the Ministry; and  
(ii) in the grade of Director, Energy Services Division

who reckon at least four years' service in a substantive capacity in their respective grade.

B. Candidates should –

- (i) be pro-active and able to take prompt decisions;
- (ii) possess effective management and leadership skills; and
- (iii) possess excellent organising and communication skills.

**Role and Responsibilities:** To ensure the implementation of policies, strategies, projects and programmes in the energy, water and sanitation sectors to support economic development in a sustainable manner.

**Duties:** 1. To be responsible to the head of the Ministry for the performance of the following duties –

- (a) the effective and efficient management of the technical units and of the regulatory affairs of the Ministry;
- (b) to advise on the formulation of policies and strategies and prepare development plans for energy, water and sanitation sectors and radiation protection infrastructure;
- (c) to put in place effective performance related indicators to monitor the performance of the technical units and institutions under the aegis of the Ministry;

/2...



CERTIFIED CORRECT

*[Signature]*  
.....  
for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

24 October 2013

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (d) an integrated co-ordination of the operations of the technical units of the Ministry and related institutions in the energy, water and sanitation sectors;
  - (e) to ensure timely implementation of ongoing reforms in the energy, water and sanitation sectors to improve service delivery;
  - (f) to ensure timely execution of Government policies, projects and programmes in the energy, water and sanitation sectors;
  - (g) to make recommendations on institutional and legal framework to improve the overall operation and management of the energy, water and sanitation sectors;
  - (h) to act as National Liaison Officer (NLO) for the International Atomic Energy Agency for the implementation of programmes regarding the use of nuclear energy for peaceful purposes;
  - (i) to prepare budget for the technical units of the Ministry in line with the Programme-Based Budgeting;
  - (j) to represent the Ministry on boards and committees; and
  - (k) the implementation of the technical assistance programmes.
2. To ensure the implementation of the Performance Management System in the technical units of the Ministry.
  3. To use ICT in the performance of his duties.
  4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director General (Public Utilities) in the roles ascribed to him.



**CERTIFIED CORRECT**

*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**24 October 2013**

Date.....