

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Ocean Economy, Marine Resources, Fisheries and Shipping
- Post:** Maritime Officer
- Salary:** Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 (13 054 081)
- Effective Date:** 22 February 2017
- Qualifications:**
- A. A degree in Economics or Commerce or Statistics from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) possess good communication and interpersonal skills;
- (ii) possess good organising, analytical and problem-solving skills; and
- (iii) be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
1. To compile, analyse and classify statistical data on a yearly basis on ocean freight rates and all local charges of vital imports and exports containers from all destinations.
2. To compile and maintain statistics on a yearly basis on the following –
- (a) number of personnel/seafarers trained in the different courses conducted by the Sea Training School/Maritime Training Centre;
- (b) registration of ships with annual tonnage;
- (c) number of surveys and Port State Control inspections and casualties investigations;
- (d) initial registration, annual and other fees collected from registration of ships and ship surveys; and

/2...

CERTIFIED CORRECT



.....  
*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

22 February 2017

Date.....




GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

- (e) shipping lines serving Mauritius, port of calls, frequency and duration of voyages to destinations.
3. To handle complaints and problems regarding freight and shipping.
  4. To carry out surveys on manpower planning for employment of seamen.
  5. To process applications for registration of ships under the Mauritian Flag.
  6. To prepare and issue provisional and permanent Certificate of Registry for ships registered under Mauritian Flag.
  7. To keep an up-to-date record of ships registered in the registry for the purpose of their renewal.
  8. To process applications for surveys of Mauritian registered ships.
  9. To prepare and issue Deletion Certificates and Transcript of Registry.
  10. To keep record of ship Statutory Safety/Convention Certificates.
  11. To classify and ensure a follow up of various International Maritime Organisation (IMO) Conventions, recommendations, resolutions and amendments thereto.
  12. To collect fees leviable under the Merchant Shipping Act.
  13. To provide administrative support to the Shipping Section.
  14. To use ICT in the performance of his duties.
  15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Maritime Officer in the roles ascribed to him.

**CERTIFIED CORRECT**

  
.....  
*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**22 February 2017**

**Date**.....

