

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

- Department:** Office of the Public Sector Governance
- Post:** Financial and Governance Analyst/ Senior Financial and Governance Analyst
- Salary:** Rs 26,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 58,775 (01 53 79)
- Effective Date:** 23 July 2014
- Qualifications:**
  - A. A pass at the final examination required for admission to membership of one of the following bodies –
    - (i) The Institute of Chartered Accountants of England and Wales
    - (ii) The Institute of Chartered Accountants of Scotland
    - (iii) The Institute of Chartered Accountants of Ireland
    - (iv) The Association of Chartered Certified Accountants
    - (v) The Institute of Chartered Accountants of India
    - (vi) The Chartered Institute of Management Accountants
    - (vii) The South African Institute of Chartered Accountants
    - (viii) The Chartered Institute of Public Finance and Accountancy

OR

an equivalent qualification acceptable to the Public Service Commission.

- B. Candidates should –
  - (i) reckon at least three years’ experience in accountancy or financial management or investigations or reforms or auditing or governance;
  - (ii) have knowledge of Governance principles and Public Sector administration;
  - (iii) possess communication and interpersonal skills;
  - (iv) possess good analytical skills;

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*S. Chandrasingh*  
 for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms

23 July 2014

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- (v) have a sense of initiative and be able to work in teams; and
- (vi) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

**NOTE**

For the first intake, by appointment of officers who hold a substantive appointment in the grades of Senior Analyst and Analyst/Senior Analyst (formerly Analyst) respectively and who –

- (i) were officers of the former Financial and Management Analyst Cadre of the ex-Management Audit Bureau in the Ministry of Finance and Economic Development;
- (ii) have opted for the revised emoluments and terms and conditions set out in the Pay Research Bureau Report 2013; and
- (iii) opt to join the establishment of the Office of the Public Sector Governance, as Financial and Governance Analyst/Senior Financial and Governance Analyst.

**Duties:**

1. To assist Lead Financial and Governance Analysts in the performance of their duties.
2. To perform duties related to corporate governance reviews, organisational/management reviews and submit reports and recommendations thereon.
3. To assist in the monitoring and implementation of the Annual Report of the National Audit Office, the Performance Audit Report and the Internal Control Reports as well as the recommendations made by the Public Accounts Committee.
4. To assist in the monitoring of Audit Committees in Public Sector organisations with a view to ascertaining their effectiveness.
5. To assist in investigation and reform projects in the Public Sector.

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6. To develop quality management systems.
7. To prepare reports.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Financial and Governance Analyst/Senior Financial and Governance Analyst in the roles ascribed to him.



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